

## Governance Structure for Hazardous waste

Here at St George's University of London (SGUL) our diverse research and teaching can lead to the production of Hazardous waste. The Safety, Health and Environment Office (SHE) offer competent advice and training to staff to enable them to fulfil their duties under the Environmental Permitting Regulations and other current relative legislation.

### **Roles**

It is the role of the SHE team to:-

- offer advice and training on the current Waste Procedure [LINK]
- make arrangements for its safe storage and collection from site by a reputable waste carrier.
- arrange the required documentation and where required, registration.
- ensure the reputable waste carrier is following best practice with a 'duty of care' visit.

### **Responsibilities**

It is the responsibility of the waste producer to ensure that the waste is:-

- correctly categorised
- packed in such a way that it is not a danger to anyone else in the disposal process, within the bounds of 'reasonableness'.
- Has identified and documented it in the required way so that it is traceable
- Placed it in the locations as outlined in the 'waste procedure'[LINK]

### **Monitoring**

The waste process shall be monitored by the SHE office. It shall also be monitored by the waste producer as part of their regular laboratory Inspections.

### **Reporting**

Any adverse practice/anomalies must be reported promptly to the SHE office or the Help desk via extension 1234 option 2 by any member of staff/student who discovers them.

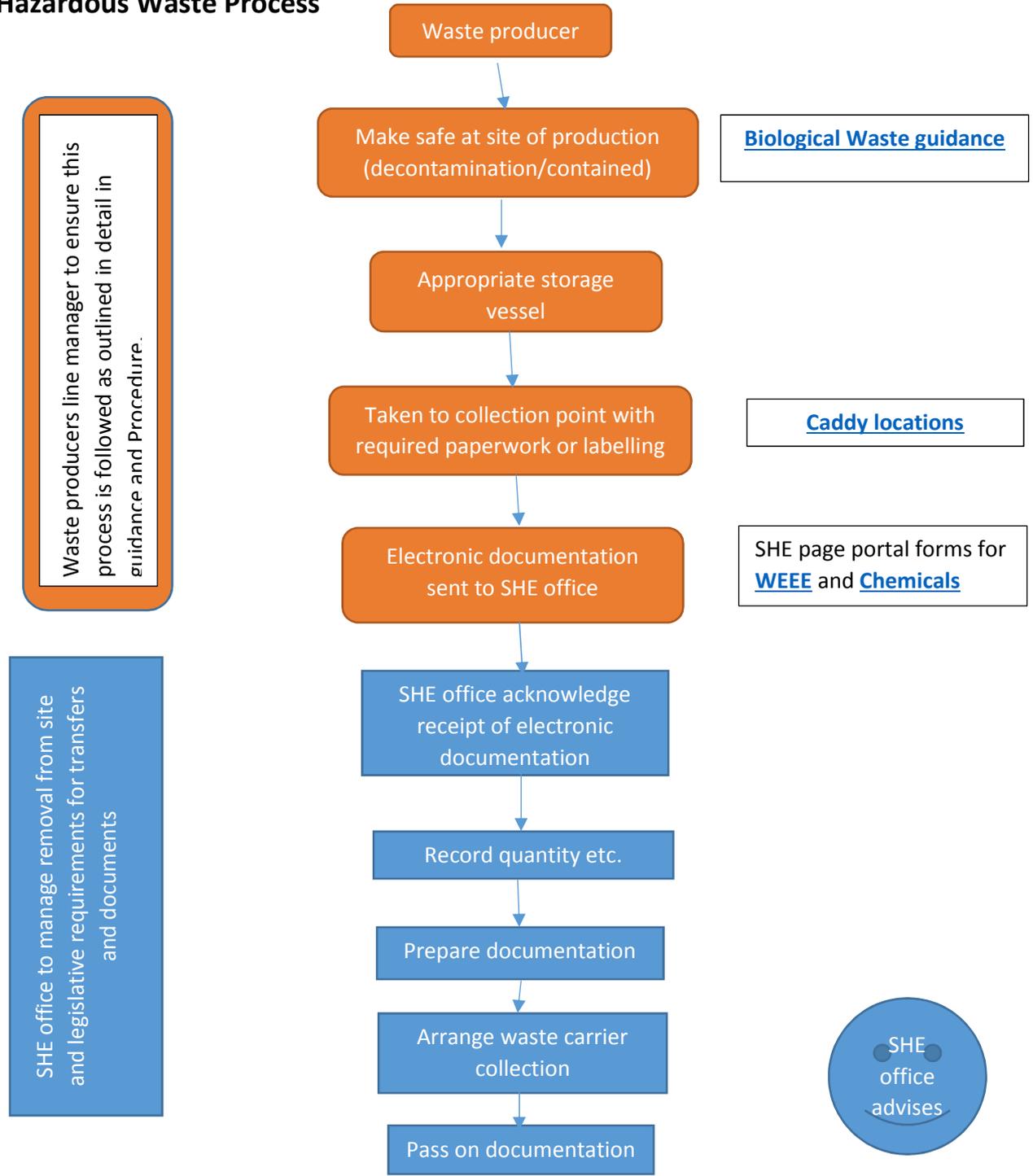
### **Managing**

The SHE office will oversee the management of Hazardous waste for SGUL in a manner set out by the Environment Agency. They will be periodically inspected by the Enforcing body and will provide them with all the necessary information requested regarding the Hazardous waste process.

We will endeavour to follow best practice to reduce the burden on the environment, which will include offering current information to staff (waste producers) to use "best available techniques" and to work to the principals of ALARA, to keep hazardous waste "As low as is reasonably possible".

All those involved in the waste management process shall follow the procedures set out in the 'waste policy' [LINK] with reference to the "waste guidance document" [LINK].

## Hazardous Waste Process



For more detailed information please refer to the [Waste Procedures](#) or contact the SHE office for further information.